**GENOA PARK DISTRICT**

**BOARD OF DIRECTORS MEETING**

**NOVEMBER 21, 2016 AT 6:30 PM**

**MEMBERS HERE:** Megan Johnson¸ Kevin Seisser, Jerry Busse, Judy Thompson, Antonio Amaya@ 6:53pm, Mike Franckowiak @ 6:50pm

**MEMBERS ABSENT:**

**OTHERS:** Paul Bafia

**CALL TO ORDER:** Megan Johnson called the meeting to order at 6:38 pm

**PLEDGE:**

**CONSENT AGENDA:** Judy Thompson made a motion to accept the consent Agenda as Presented. Jerry Busse 2nd the motion and vote was taken. All vote yes Nays: 0 Motion passed.

**TOPICS FROM THE FLOOR:** None

**OTHER ITEMS IF NEEDED**:

**APPROVAL OF BOARD MINUTES:** Kevin Seisser made a motion to approve the October 3 and October 17, 2016. Judy Thompson 2nd the motion and vote was taken. All vote yes. Nays: 0

**BUDGET REPORTS/FINANCIAL STATEMENTS:**

**DISCUSSION**: Paul talked about the revenues from last year to this year because of check coming later than last year on the Riverbend with city.

Judy Thompson, made a motion to approve the Budget Report/Financial Statements for October 31, 2016. Jerry Busse, 2nd the motion and vote was taken. All vote yes. Nays 0

**BILLS TO BE APPROVED:**

**DISCUSSION:**

**REGULAR BILLS:**

**\_\_\_\_\_Judy Thompson\_\_\_\_\_\_\_\_\_\_,** made a motion to approve the Regular Bills in the amount of $22,543.63 for October 14-November 17, 2016. Jerry Busse, 2nd the motion and vote was taken. All vote yes. Nays 0

**BOND BILLS**: NONE

**CAPITAL IMPROVEMENT BILLS**: Judy Thompson, made a motion to approve the Capital Improvement Bills in the amount of $21, 315.21 for October 14-November 17 2016. Jerry Busse, 2nd the motion and vote was taken. All vote yes. Nays 0

**HANDICAPPED BILLS:**

 **\_\_\_\_\_\_\_\_Judy Thompson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,** made a motion to approve the Handicapped Bills in the amountof $45.00, for October 14-November 17, 2016. Jerry Busse, 2nd the motion and vote was taken.

All vote yes. Nays 0

**FITNESS CENTER BILLS:**

\_\_\_\_\_\_\_\_Judy Thompson\_\_\_\_\_\_\_\_\_\_\_, made a motion to approve the Fitness Center Bills in the amount of $21,309.00 for October 14-November 17, 2016. Jerry Busse, 2nd motion and vote was taken. All vote yes. Nays 0

**PAYROLL REGISTER:** Judy Thompson, made a motion to approve the Payroll Register in the amount of $36,211.49 for October 14-November 17, 2016. Jerry Busse, 2nd the motion and vote was taken. All vote yes. Nays 0

**OLD BUSINESS:** Paul reminded everyone that the tax levy needs to be passed at next meeting.

Paul talked about the skate park/OSLAD grant and the email he had been talking with Kathy Barker over the project. He also received an email from Tod Stanton on a park from which he did. Megan also gave specs to Areial Reese and she will be getting designs going.

Paul also received a quote from WJ Voz Concrete Construction for doing concrete with options. Board discussed possibly doing all concrete with the location at the present location. Building and grounds meeting will be scheduled for December 19 at 5:30 pm.

Employee personal policy manual discussion. Paul talked about some new laws that have come out that we need to include in the manual. Also some things that PDRMA want it.

Things highlighted in green are things that PDRMA want in it. Things in yellow have to be in it per new laws.

Meeting is scheduled for January sometime to go over manual and give board time to look at it.

Paul wanted to remind board of agreement with Sandwich and Rochelle park district to join KSRA.

Paul talked about health insurance. He has not received all quotes yet. He is waiting for them before presenting them to the board.

Paul reminded everyone that IPRA/IAPD state conference is January 19-21 in Chicago. Anyone interested should let him know. Early bird sign up ends December 5.

**NEW BUSINESS:** Paul talked about the need to pass ordinance for bond record keeping showing we follow the rules and regulations on keeping all records on the bonds after the issued and spending the money correctly.

Judy Thompson made a motion to pass the ordinance. Mike Franckowiak 2nd. All yes. Motion passes.

Paul is the compliance officer to keep track.

**STAFF COMMITTEE REPORTS:**

**MAINTENANCE/BUILDING & GROUNDS:**

Went over report

**DOUG KENNY/RECREATION**:

Went over report

**FINANCE COMMITTEE:**

Nothing

**HOLLY BER/FITNESS CENTER:**

Nothing

**PAUL BAFIA/DIRECTOR REPORT:** None

**EXECUTIVE SESSION:** None

\_\_\_\_\_\_\_\_\_\_\_\_\_\_made a motion to go into Executive Session. \_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd the motion. Roll call was taken. All vote yes and motion passed. Nays: \_\_\_\_\_ Into Executive Session at \_\_\_\_\_\_pm

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, made a motion to out of Executive Session, \_\_\_\_\_\_\_\_\_\_ 2nd motion. Roll call was taken and all vote yes. Nays \_\_\_\_\_\_\_\_\_\_ Out of Executive Session at \_\_\_\_\_\_pm

**ADJOURNMENT:**

Judy Thompson, made a motion to adjourn the Regular Meeting at 7:43pm. Mike Franckosiak, 2nd the motion. Roll Call was taken and all vote yes. Nays: 0