**GENOA PARK DISTRICT**

**BOARD OF DIRECTORS MEETING**

**October 17, 2016**

**MEMBERS HERE:**

Megan Johnson Kevin Seisser

Virgil Hammersley Judy Thompson

Jerry Busse

Mike Franckowiak @ 6:50p.m. Antonio Amaya @ 6:53p.m.

**MEMBERS ABSENT:**

Antonio Amaya, Mike Franckowiak

**OTHERS:**

Paul Bafia

Holly Ber @ 6:58p.m.

**CALL TO ORDER:** Megan Johnson called the meeting to order at 6:30 p.m.

**PLEDGE:**

**CONSENT AGENDA:**

Judy Thompson, made a motion to accept the consent agenda as presented.

Jerry Busse, 2nd the motion.

Vote taken.

All vote yes

Nays zero

Motion passed.

**TOPICS FROM THE FLOOR:** None

**OTHER ITEMS IF NEEDED:** None

**APPROVAL OF MINUTES:**

Judy Thompson, made a motion to post pone approval of minutes until November 7, 2016 meeting.

Jerry Busse, 2nd motion.

Vote taken

All vote yes

Nays zero

Motion passed

Tabled until November 7, 2016 meeting.

**BUDGET REPORTS/FINANCIAL STATEMENTS:**

**DISCUSSION:**

Wages are higher because of September payroll.

Judy Thompson questioned-salary & wages.

Paul Bafia explained

Judy Thompson, made a motion to approve the Budget Report/Financial Statements for: September 30, 2016. Virgil Hammersley, 2nd the motion and vote was taken.

All vote yes.

Nays zero

Motion passed.

**BILLS TO BE APPROVED:**

**DISCUSSION:**

Capital Improvement tabled after questions were asked on Check #3254. Dues and Seminars in the amount of $822.64 written on 09/30/2016

Fitness Center- 2 items were questioned by Megan Johnson. Resolved after explanation by Paul Bafia.

**REGULAR BILLS:**

Judy Thompson, made a motion to approve the Regular Bills in the amount of $30,133.79 for: September 16-October 13, 2016.

Jerry Busse, 2nd the motion.

Vote was taken.

All vote yes

Nays-zero

Motion passed

**BOND BILLS:**

Judy Thompson, made a motion to approve the Bond Bills on the amount of $8,250.00 for September 16-October 13, 2016.

Jerry Busse, 2nd the motion.

Vote was taken.

All vote yes

Nays-zero

Motion passed

**CAPITAL IMPROVEMENT BILLS:**

Judy Thompson made a motion to approve the Capital Improvement Bills on the amount of $2,671.06 for September 16-October 13, 2016.

Jerry Buesse 2nd the motion.

Judy Thompson, made a motion to table payment of Capital Improvement Bills until November 7, 2016 meeting. Virgil Hammersley, 2nd the motion.

Vote was taken. All vote yes Nays-zero

Motion passed

**HANDICAPPED BILLS:**

Judy Thompson, made a motion to approve the Handicapped Bills on the amount of $75.00 for September 16-October 13, 2016.

Jerry Busse, 2nd the motion.

Vote was taken.

All vote yes

Nays-zero

Motion passed

**FITNESS CENTER BILLS:**

Judy Thompson, made a motion to approve the Fitness Center on the amount of $23,845.85 for September 16-October 13, 2016.

Jerry Busse, 2nd the motion.

Vote was taken.

All vote yes

Nays-zero

Motion passed

**PAYROLL REGISTER:**

Judy Thompson, made a motion to approve the Payroll Register on the amount of $52,335.17 for September 16-October 13, 2016.

Jerry Busse, 2nd the motion.

Vote was taken.

All vote yes

Nays-zero

Motion passed

**OLD BUSINESS:**

Ordinance # 05-16 amending The Genoa Township Park District Code for regulating Travel & Conference Expense. Paul has a form that needs to be filled out and would need to be passed by The Board before anyone could go.

Mike Franckowiak arrived @ 6:50pm Antonio Amaya arrived @ 6:53pm

Judy Thompson made a motion to approve Ordinance # 05-16 amending The Genoa Township Park District Code regarding the regulation of Travel & Conference Expenses.

Mike Franckowiak, 2nd the motion

Vote was taken

All vote yes Nays zero

Motion passed

Holly Ber here at 6:58pm

Website update:

Feedback presented by Paul Bafia. They liked [staff] The Visionary Webworks, Option 2.

* Morning Star Media $15,000.00
* Weblinks $9,000.00 [originally $10,000.00 discount $1,000.00] with options = $400.00.
* Visionary Webworks came in at $14,876.00, option 2, with upgrades. Option 1 = $9,992.00 less upgrades, with a one-time fee of $735.00 which would be additional to quotes and $225.00 yearly.

Jerry Busse, made a motion to approve accepting bid from Visionary Webworks for $15,611.00, which includes the one-time fee.

Antonio Amaya, 2nd the motion

Vote was taken

All vote yes

Nays zero

Motion passed

Overtime law/seminar: October 18, 2016. Paul Bafia discussed the seminar on October 18, 2016

OSLAD GRANT/SKATE PARK:

Paul Bafia said he has talked with Steve Halberg, Planning Resources Inc., and they were saying that they think they would probably be flexible with what the grant can be used for.

Discussed where to put the Skate Park:

1. Leave it at its current location

2. Two other locations

Jerry Busse wants to have cost effects before voting on location. More discussion was done. Megan Johnson was asking about the guidelines for sidewalk and building distance, if we expanded on current site. Paul Bafia is going to check on a few things.

**NEW BUSINESS:**

* The Genoa Township Park District Audit. George Ogorek will be here November 7, 2016 to go over audit.
* Chamber State of City Address on Thursday, November 17, 2016. Time: 11:30am-2:00pm.

Anyone wanting to attend, let Paul Bafia know. Megan Johnson interested.

* Tax Levy Ordinance needs to be done by December meeting. Bob Becker thinks we should stay at 4.99% increase. George thinks we should ask for more, somewhere around 10% or more. Additional discussion.
* Discussed Sandwich and Flagg-Rochelle Park District to join The Kishwaukee Special Recreation Association. Needs to be approved by Recreation Association then GTPD Board and all other agency boards would also need to approve. Will increase income coming in to SRA but would not affect our District.
* Health Insurance Coverage: Paul Bafia brought up that he may need to be put on Health Care coverage by the end of the year. He will keep Board updated.

**STAFF COMMITTEE REPORT:**

**MAINTENANCE/BUILDING & GROUNDS:**

Discussed Report

**DOUG KENNEY/RECREATION:**

Discussed Report

**FINANCE COMMITTEE:**

Discussed Report

**HOLLY BER/FITNESS CENTER:**

Talked about Meltdown and her Report. Went to Seminar and talked to different people on software programming and discussed her findings. Also discussed the budget and rental agreement.

**PAUL BAFIA/DIRECTOR REPORT:**

All is good.

**EXECUTIVE SESSION: none**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, made a motion to go into Executive Session.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2nd motion.

Roll call was taken.

All vote yes

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Motion passes.

Into Executive Session at \_\_\_\_\_\_\_\_\_\_\_\_p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, made a motion to go out of into Executive Session.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2nd motion.

Roll call was taken.

All vote yes

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Motion passes.

Out of Executive Session at \_\_\_\_\_\_\_\_\_\_\_p.m.

**ADJOURNMENT:**

Jerry Busse, made a motion to adjourn the Regular Meeting at 8:12p.m. .

Judy Thompson, 2nd the motion.

Roll call taken.

Vote taken.

All vote yes.

Nays zero

Meeting adjourned at 8:12p.m.

Submitted by: Kevin Seisser, Secretary