## GENOA TOWNSHIP PARK DISTRICT JOB APPLICATION

GENOA TOWNSHIP PARK DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER. Employment with the Genoa Township Park District is governed on the basis of merit, competence and qualifications and will not be influenced in any manner by race, age, color, sex, religion, sexual orientation, veteran status, national origin, marital status, mental or physical disability or any other legally protected status. THOSE APPLICANTS REQUIRING REASONABLE ACCOMODATION TO THE APPLICATION/INTERVIEW PROCESS SHOULD NOTIFY THE EXECUTIVE DIRECTOR.

Date of Application:			
N			
Name:(Last)	(First)	(Mide	dle)
Address:(Street)			
(Street)	(City)	(State)	(Zip)
Phone Number:	Emai	1:	
Best time to contact you:			
If you are under 16 years of age and it	t is required, can you furn	ish a work permit?	? Yes No
Have you submitted an application her	re before? Yes 1	No	
Have you ever been employed with us	before? Yes No	o If Yes, give dates	S
Are you currently employed?Y	es No May we con	tact your present e	employer? Yes No
Are you legally eligible for employme	ent in this country? Y	Yes No	
Application for (check applicable):		]	Fitness Center
Parks Department	_ Lifeguard-Pool		Front Desk
Recreation Department	_ Concessions/Admissions-	Pool .	Kidz Zone
Athletics/Ref/Coach	_ Child Care (Summer Cam	p, After School)	Personal Trainer/Instructor
Other (state position applying for)	<u> </u>		
Available for: Part Time Em	ployment Full T	ime Employment	Seasonal
Will you be able to meet the attendance	e requirements of the pos	ition? Yes _	No
Are you willing to work overtime as re	equired? Yes _	No	
Position applied for:			
Desired salary/wage?	Date availab	le to begin work:_	
Are you currently on "lay-off" status a	and subject to recall?	Yes No	

## **AVAILABILITY:**

Hours per week you would like to work:  EDUCATIONAL BACKGROUND (fill in below):  SCHOOL Name/ Years MAJOR Degree/ Diploma  High School  College/ University  Other Training, Education  Have you ever been convicted of any felony?YES NO.  Have you ever been convicted of a misdemeanor involving dishonesty, criminal sexual conduct, assault or batte any criminal drug statute?YES NO.  The district is required by state statute (70 ILCS 1205/8-23) to obtain criminal conviction information concerning applicants of fered employment, and shall perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Conviction of offenses enumerated in subsection (c) of said statute shall automatically disqualify the applicant from consideration for working for the district. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relationship to the specific job.  If yes, describe:  Have you served in the U. S. Armed Forces (include National Guard or Reserves)	i	onday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
EDUCATIONAL BACKGROUND (fill in below):    EDUCATION								
EDUCATION   SCHOOL   Number of Years   MAJOR   Degree/Diploma    High   School    College/University   Other   Training,   Education    Have you ever been convicted of any felony?YESNO.  Have you ever been convicted of a misdemeanor involving dishonesty, criminal sexual conduct, assault or batter any criminal drug statute?YESNO.  The district is required by state statute (70 ILCS 1205/8-23) to obtain criminal conviction information concerning applicants offered employment, and shall perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Conviction of offenses enumerated in subsection (c) of said statute shall automatically disqualify the applicant from consideration for working for the district. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relationship to the specific job.  If yes, describe:	Hours po	er week y	ou would like t	o work:				
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Have you served in the U. S. Armed Forces (include National Guard or Reserves)	(	applied. Convictio disqualify	Applicants are on of offenses the applicant automatically of	not obligated t enumerated in from considera disqualify the a	o disclose seal subsection ( tion for workin pplicant from c	ed or expunged rec c) of said statute g for the district. A	ords of conviction shall automatical All other conviction	ly ns
		will be co						
	2							
Date of duty:	2							

## WORK HISTORY (fill in below, beginning with most current employment).

Employer	Address	Phone	
Date Started		Starting Position	
Date Left		Position on Leaving	
Name and Title of Supervisor			
Description of Duties		Reason for Leaving	
Employer	Address	Phone	
Date Started		Starting Position	
Date Left		Position on Leaving	
Name and Title of Supervisor			
Description of Duties		Reason for Leaving	
Employer	Address	Phone	
Date Started		Starting Position	
Date Left		Position on Leaving	
Name and Title of Supervisor			
Description of Duties		Reason for Leaving	

NOTE: Please explain any gaps in employment.

Please list skills, licenses, training, etc. applicable to t	the position for which you are applying:
	UESTION UNLESS YOU HAVE BEEN INFORMED THE JOB FOR WHICH YOU ARE APPLYING. YOU ON AT THE BUSINESS OFFICE.
Are you capable of performing in a reasonable and sa essential job duties for the job or position for which you Yes No	afe manner, with or without reasonable accommodation, the have applied?
APPLICANT'S CERTIFI	CATION AND AGREEMENT
I AUTHORIZE INVESTIGATION OF ALL STATEMENTS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMEN AGAINST THE PARK DISTRICT WHICH MAY ALLEOUNDERSTAND THAT IF ANY FALSE INFORMATION CONTAINED IN MY APPLICATION OR GIVEN DURING MAY BE REJECTED AND, IF I AM EMPLOYED, MY CONSIDEERATION OF MY EMPLOYMENT, I AGREE REGULATIONS, AND I AGREE THAT MY EMPLOYMENT CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND OR THE PARK DISTRICT'S OPTION. I ALSO UNDERSTA	BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS T DECISION AND HEREBY RELEASE AND WAIVE ANY CLAIM GEDLY ARISE FROM SUCH INVESTIGATION. I FURTHER N, OMISSIONS, OR MISREPRESENTATIONS ARE EITHER ANY INTERVIEW AND ARE DISCOVERED, MY APPLICATION EMPLOYMENT MAY BE TERMINATED AT ANY TIME. IN TO CONFORM TO THE PARK DISTRICT'S RULES AND IS "AT-WILL" AND MY EMPLOYMENT AND COMPENSATION D WITH OR WITHOUT NOTICE, AT ANYTIME, AT EITHER MY ND AND AGREE THAT THE TERMS AND CONDITION OF MY TO CAUSE, AND WITH OR WITHOUT NOTICE AT ANY TIME BY
	ed active for a period of time not to exceed 45 days. Any beyond this time period should inquire as to whether or
I understand that if I am hired, I will be requi compliance with the Immigration Reform and Cont	red to provide proof of identity and information for rol Act.
Applicant's Signature	Date

## REFERENCES

PLEAS. CONTA		E, ADDRESS AND	PHONE NUMBER OF THE	REE REFERENCES, NO	T RELATED TO YOU, THAT WE MAY
1.	COMPANY_				
			oyer Other		
	NAME				
	CITY		STATE	ZIP	
	PHONE #				
(For O					
2.	COMPANY				
۷.			oyer Other		
			yei onici		
			STATE		
(For O					
3.	COMPANY				
			oyer Other		
	NAME				
	ADDRESS				
	CITY		STATE	ZIP	
	PHONE #				
(For O	ffice Use Only)				
		FOR OFFIC	E USE ONLY – DO NO	OT WRITE IN THI	S SPACE
Arrang	e Interview:	YESN	NO		
			Time		
	•				
Pre-em					
Hired	YES	_ NO	Position		
Pay Ra	te/Salary \$		Department		
Hired b	ру			Date	